Ms. PAINT

INTRODUCTION:-M.S. Paint is a very useful program which is included with window. In this application We can use generally for drawing such as draw elliptical shape, rectangle shape, draw line, use of brush, air brush etc. it is also possible that you import other graphics from other document such as B.M.P(Bit map picture) mode. We can also use our document as desktop back ground.

Paint is a pixel based program. A pixel is the smallest unit of data resolution. Its extension code is "P.N.G" and its executive code is "pbrush.exe".
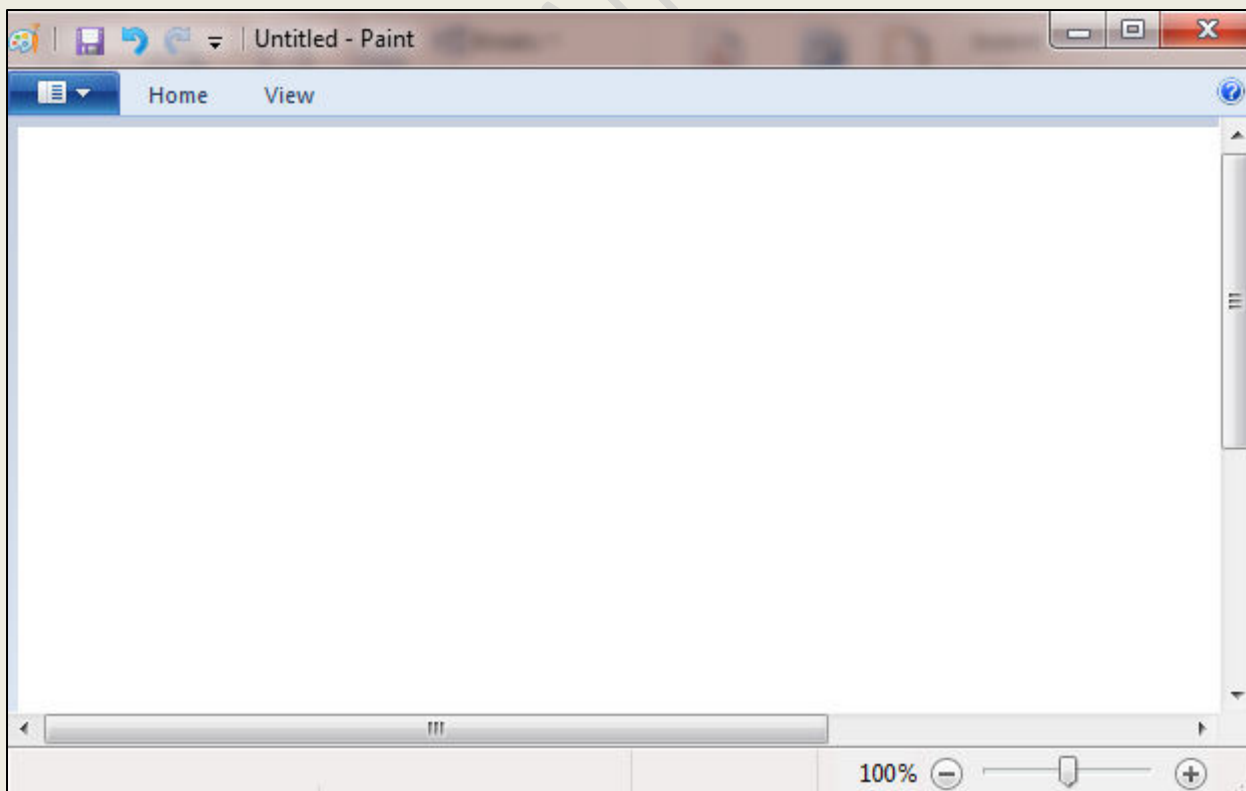
To start M.S. Paint or paint does the following process

(1)   **Start >All program > Accessories > Paint** ⏎
(2)   **Start > Run (windowskey + R)**

                         Highlight the run box. In this box type "pbrush" or "MSPaint" then click on OK button.

(3) Start through M.S. Dos first of all we open M.S. Dos then type the following text.
        C:\>Start <space>pbrush.exe ⏎

Quick access toolbar:-

Undo (ctrl+z):-Repeat just deleted shape.

Redo(ctrl+y):-This option work just opposite of undo.

PAINT BUTTON (ALT+F):-This button use new, open, paint, saves etc.

New (ctrl+n):-To open a new blank document.

Open (ctrl+o):-To open an existing or saved file.

Save (ctrl+s):-To save the current document.

Save as (ALT+F+A)(F12):-To saves the exiting file also by another name.

PRINT

Print (ctrl+p):-Print the current page.

Print preview:-This option shows the preview before printing.

Page setup:-To set up the margin of the current document such as left, right, up down.

From scanner of camera:-Import from scanner or camera.

Set as desk top background:-Set the current picture your desktop background.

Send in email:-Send a copy of a document in an e-mail message as an attachment.

Properties (Ctrl+E):-Change the properties of picture.

About paint:-show the version of paint.

Exit (alt+F+X)(Alt + F4):-Exit from Paint.

HOME TAB (Alt+H)

 # Clipboard

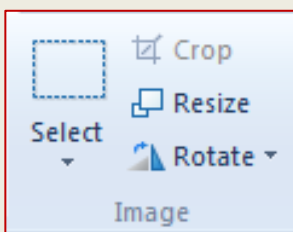**Cut (ctrl+x)**:-This option cut the selected matter from the current document.

Copy (ctrl+c):-This option copied the selected matter from the document.

Paste (ctrl+v):-This option paste cut/copied matter from the document

Paste from (alt+ctrl+v):-This option provides the facility to paste the pictures from the document.

To do the process

    (1) First of all we choose 'paste from' from paste
    (2) Highlight the paste from dialog box
    (3) Select the picture from files
    (4) After click open button in paste from dialog box
    (5) Then show the picture your paint

 # Image

Select:-Select the part of image

Rectangular selection:-To select the rectangular selection from the inserted shape and picture.

Free from select:-To select irregular selection from inserted shape and picture.

Select all(ctrl+A):-Select the all page.
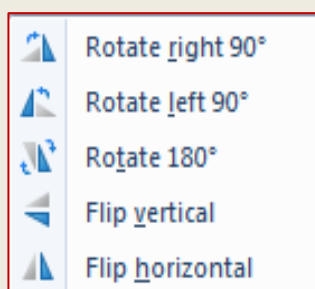
Invert selection:-Reverse the current selection.

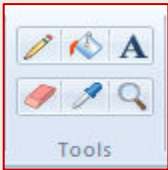Delete(Del):-Delete the current selection from canvas.

Transparent selection:-Make the background color in the selection transparent.

Crop (ctrl+shift+x):-Crop the picture so it only contains the current selection.

Resize:-Resize and skew the picture or selection.

Rotate:-Rotate or flip picture or selection.

Tools

Tools
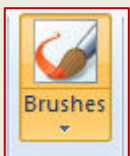
Pencil:-To draw a shape using pencil.

Fill with color:-To fill the color from the shape.
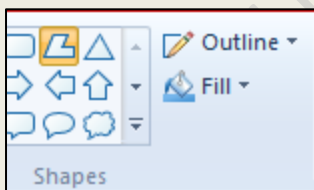
Text:-To write something by using text.

Eraser:-To erase some parts of inserted shape. To increase the size of eraser Press ctrl+ (+) num lock key, to decrease the size of eraser press ctrl+(-) num lock key.

Color picker:-To pick the color from the image or shape so that we can fill the color from any inserted.

Magnifier:-To magnify or reduce the area of the page.

Brushes

Brush:-To fill the color using brush such as air brush, oil brush, watercolor brush, crayon, marker etc.

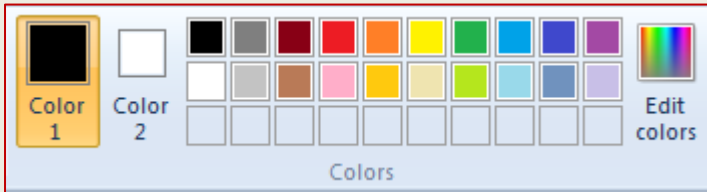Shapes

Shapes

Shapes:-Draw the any selected shape.

Note:-To draw a straight line press shift key and draw a line.

Outline:-Change outlines for selected and draw shape.

Fill:-Change fills for selected and draw shape.

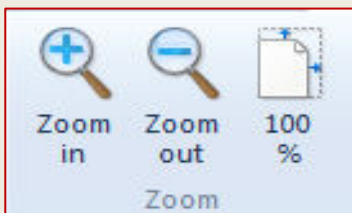# Size:-Select the width for selected shape.

Colors

Color 1:-Click here then select a color from color palette. This color can be used with the pencil and with brushes as well as for shape outline.

Color 2:-Click here then select a color from color palette. This color can be used with the eraser and shapes fill.

Edit colors:-Select thecolor from the color palette.
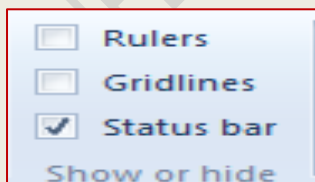
VIEW TAB (ALT+V)

Zoom

Zoom in (Ctrl+pgup):-Zoom in on the current picture.

Zoom out (Ctrl+pgdn):-Zoom out on the current picture.
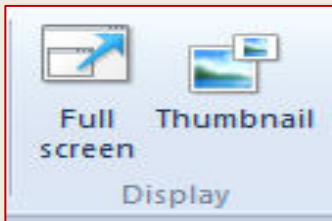
100%:-Zoom to 100%.

Show or Hide

Rulers(Ctrl + R):-It show or hide the rulers on your current picture.

Gridlines(Ctrl + G):-It show or hide the grid lines on your current picture.

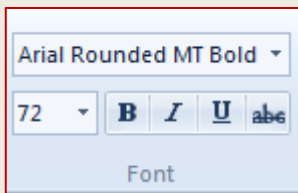Status bar:-It show or hide the status bar at the bottom of the window.

 # Display

Full screen (F11):-View the picture in full screen.

Thumbnail:-It show or hide our large size picture on a small miniature thumbnail window.

TEXT TAB (ALT+T)

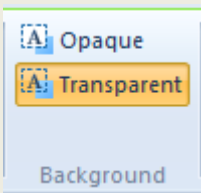Font family:-It changes the font family.

Font size:-To change the font size

Bold (ctrl+B):-Bold the selected text.

Italic (ctrl+I):-Italic the selected text.

Under lines (ctrl+u):-underlines the selected text.

Strikethrough:-Draw a line selected text in middle.

Opaque:-It opaque the background.

Transparent:-It transparent the background.